APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

AmeriServ Financial, AmeriServ Financial, Inc. and affiliates ("Bank") are equal opportunity employers dedicated to a policy of nondiscrimination in employment based on race, color, religion, age, sex, national origin, ancestry, genetic information, sexual orientation, marital status, disability, veteran status, or any other legally protected status. In reading and answering the following questions, please keep in mind that none of the questions are intended to imply any limitations, illegal preferences, or discrimination based upon any non-job related information.

This application will be kept active for six (6) months from date received. To be considered, all sections must be completed fully and accurately, even if a resume is included.

PERSONAL

NAME

Last First M.I.

ADDRESS

No. Street Apt.

City State Zip

PHONE (Home) ( ) -

PHONE (Mobile) ( ) -

EMAIL ADDRESS

Have you ever worked for AmeriServ Financial, Inc., its Affiliates, or any predecessor companies? ☐ Yes ☐ No

If "Yes", From To Company

Name(s) of any relatives or friends (indicate which) employed with this Bank.

Are your school or previous employment records under any other name than the one you use now? ☐ Yes ☐ No

If "Yes", explain:

Are You: A U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? ☐ Yes ☐ No
(Proof of citizenship or immigration status will be required upon employment) If no, what is your visa status?

If employed and you are under 18, can you furnish a work permit? ☐ Yes ☐ No

Are you a licensed driver? ☐ Yes ☐ No

Employment Desired (Choose all applicable)

☐ Part-Time

☐ Full-Time

Position or type of work you are applying for:

Minimum Salary Requirement:

Location(s):

Date Available For Work:

EDUCATIONAL BACKGROUND (Beginning with the most recent school attended, provide the following information:)

School (include city & state)	Years Completed	Completed	GPA Class Rank	Major/Minor
		☐ Diploma ☐ GED Degree Certification Other		
		☐ Diploma ☐ GED Degree Certification Other		
		☐ Diploma ☐ GED Degree Certification Other		

EMPLOYMENT HISTORY (Provide the following information of your past three (3) employers, assignments or volunteer activities, starting with the most recent.)

From To Employer Telephone No.

Starting Job Title/Final Job Title Address

Immediate Supervisor and Title Summarize the nature of work performed and job responsibilities

May we contact for reference? What did you like most about the position? What were the things you liked the least about the position?

Yes No

Reason for leaving Hourly rate/salary/commission/bonus/other compensation

From To Employer Telephone No.

Starting Job Title/Final Job Title Address

Immediate Supervisor and Title Summarize the nature of work performed and job responsibilities

May we contact for reference? What did you like most about the position? What were the things you liked the least about the position?

Yes No

Reason for leaving Hourly rate/salary/commission/bonus/other compensation

From To Employer Telephone No.

Starting Job Title/Final Job Title Address

Immediate Supervisor and Title Summarize the nature of work performed and job responsibilities

May we contact for reference? What did you like most about the position? What were the things you liked the least about the position?

Yes No

Reason for leaving Hourly rate/salary/commission/bonus/other compensation

May we contact your present employer for a reference? Yes No

If no, please explain:

May we contact you at your present place of employment? Yes No

Summarize Special Skills And Qualifications Acquired From Employment Or Other Experience

MILITARY

Did you serve in the U.S. Armed Forces? ☐ Yes ☐ No	IF "Yes", Dates From To	Branch/Last Rate or Rank
Experience gained in the service:		

MISCELLANEOUS

Skills and Qualifications (Summarize any training, skills licenses and/or certificate that may qualify you as being able to perform job-related functions in the position for which you are applying.)

Computer Skills (Check appropriate boxes. Include software titles and years of experience.)

☐ Word Processing	years	☐ Email	years
☐ Spreadsheet	years	☐ Internet	years
☐ Presentation	years	☐ Other	years

Do you know of any reasons that might make it difficult for the Bank to obtain a surety bond insuring your honesty? ☐ Yes ☐ No

If *Yes*, please explain:

Have you ever been convicted of or plead guilty to a felony or misdemeanor? ☐ Yes ☐ No

If *Yes*, give details:

(A "yes" answer does not automatically disqualify you from employment, since the nature of the offense, date, and job for which you are applying are among the factors which will be considered.)

Have you ever agreed to enter a pretrial diversion or similar programs such as ARD in connection with a prosecution for a felony or misdemeanor involving dishonesty or a breach of trust or money laundering ? ☐ Yes ☐ No

If Yes, give details:

REFERENCES - List at least three persons familiar with your work or academic background (not relatives).

NAME	PHONE ( ) -	YEARS KNOWN
ADDRESS	HOW KNOWN	

NAME	PHONE ( ) -	YEARS KNOWN
ADDRESS	HOW KNOWN	

NAME	PHONE ( ) -	YEARS KNOWN
ADDRESS	HOW KNOWN	

ADDITIONAL INFORMATION

Additional Information Which May Be Helpful To Us In Considering Your Application

IMPORTANT

Please Read Carefully And Check The Appropriate Response For Each Paragraph Before Signing

By my signature and initials placed below, I promise that the information provided in this employment application (and accompanying resume, if any) is true and complete, and I understand that any false information or significant omissions may disqualify me from further consideration for employment, and may be justification for my dismissal from employment, if discovered at a later date. I agree to immediately notify the Bank if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust or money laundering or if I agree to enter a pre-trial diversion or similar program such as ARD in connection with a prosecution for a felony or a misdemeanor involving dishonesty or a breach of trust or money laundering while my job application is pending, or during my period of employment, if hired.

I Agree Do Not Agree

I authorize the investigation of all statements contained in this application (and accompanying resume, if any). I also authorize the Bank to contact my present employer (unless otherwise noted in this application form), past employers, and listed references.

I Agree Do Not Agree

I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form (and accompanying resume, if any) to provide the Bank with relevant information and opinion that may be useful to the Bank in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

I Agree Do Not Agree

If I receive a tentative offer of employment, I give permission for a complete physical examination, including a drug screening exam, and I consent to the release to the Bank of any and all medical information, as may be deemed necessary by the Bank in judging my capability to do the work for which I am applying.

I Agree Do Not Agree

I understand that if my employment is terminated by the Bank for dishonesty, breach of trust, or any criminal acts, law enforcement and/or regulatory authorities may be notified and I may be criminally prosecuted. I also understand that, if hired, I may not hold other employment, nor engage in sales, investments or other activities that create a conflict of interest with my position with this Bank.

I Agree Do Not Agree

I understand that this application does not, by itself, create a contract of employment. I understand and agree that, if hired, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD OF TIME, and may, regardless of the date of payment of my wages or salary, BE TERMINATED AT ANY TIME. I understand that NO PERSON IS AUTHORIZED TO CHANGE ANY OF THE TERMS MENTIONED IN THIS EMPLOYMENT APPLICATION FORM.

I Agree Do Not Agree

I understand that by checking the boxes above and entering my name below that I authorize AmeriServ Financial to process my employment application as described.

Date _____ Signature _____

BANK USE ONLY If an "investigative" consumer report is ordered, a summary of consumer rights and investigative disclosure notice must be mailed immediately after ordering report.